

MINUTES
AIRPORT ADVISORY BOARD
Monday, January 29, 2018
6:00 p.m.
Rockwall City Hall
385 S. Goliad Street, Rockwall, Texas 75087

I. CALL MEETING TO ORDER

The meeting was called to order at 6:02 PM. Present were Tom Woodruff, Mike Potter, Kellie Roby, Dwight Royall, Mark Berglund, and Matt Murphey. Board member Brad Bassett was absent.

II. OPEN FORUM

The audience was given the opportunity to share comments or concerns with the Board as part of Open Forum. There were no speakers during this portion of the agenda.

III. DISCUSSION/ACTION ITEMS

- 1. Consider approval of the minutes from the July 24, 2017 regular meeting and the August 17, 2017 special meeting of the Airport Advisory Board and take any action necessary.**

Mr. Berglund made a motion to approve the minutes of the July 24, 2017 and the August 17, 2017 meetings. Mr. Murphey provided the 2nd and the motion was approved 6-0 with Mr. Bassett absent.

- 2. Discuss and consider selection of a Chairperson and Vice-Chairperson and take any action necessary.**

Staff informed the Board that the first year term of the Chairman and Vice-Chairman has expired and each of these must be discussed and appointed. This was done by a simple nomination process and a majority vote of the members present. The existing Chairman and/or Vice-Chairman were eligible to be reappointed. Mr. Royall made a motion to appoint Mike Potter as Chairman. Mr. Murphey provided the 2nd and the motion was approved 6-0 with Mr. Bassett absent. Mr. Potter made a motion to appoint Mr. Royall as Vice-Chairman. Mr. Murphey provided the 2nd and the motion was approved 6-0 with Mr. Bassett absent.

- 3. Hear an update on capital improvement planning at the airport and take any action necessary.**

Staff gave the Board an update regarding the City's CIP efforts. Staff informed them that the City Council directed city staff and the Board chairman to begin discussions with TXDOT's aviation planner and land acquisition agent regarding the process for acquiring land for future expansion.

City staff and the Chairman have a meeting scheduled at the airport on Thursday, February 22nd at 1:00 PM to discuss the process for purchasing land under TXDOT's program. The City will follow the process that will make the purchase eligible for reimbursement under TXDOT/FAA grant programs or allow the funds used for purchase to serve as a portion of the City's local match for future grant funds. Staff encouraged the Board to keep in mind that any expansion/improvement project would have to meet TXDOT's timeline for funding.

Staff updated the Board that the funding situation with TXDOT Aviation is still undetermined. TXDOT indicated that \$600,000 in federal funds is programmed in the 2021 Airport Improvement Plan for land reimbursement. TXDOT also reminded the City that there are still limitations to what projects can be funded due to no increase in funding in 16 years. The State's purchasing power has also gone down due to the rise in cost of materials, equipment, and labor while funding has been stagnant. These facts have caused TXDOT to shift their focus in the last few years to using funds for maintenance of airports instead of redevelopment projects.

Staff has not yet held discussions with the land owner adjacent to the airport. The City does not want to be in a situation of condemning land and not be able to develop the land. A determining factor is TXDOT's ability to fund projects in a timely manner. State law provides certain stipulations regarding how and when the land must be developed. Mr. Royall discussed developing creative ways to finance improvements in the future.

Staff informed the Board that TXDOT reviewed the Airport Development Plan again and commented that the Phase I elements that address airside improvements such as runway/taxiway & electrical improvements would be the highest priority for funding through their program. It is reasonable to anticipate some funding assistance for those items which amount to approximately \$3.7M (in 2013 construction costs). However, those improvements have not been programmed into the State's capital improvement plan at this time. The landside improvements such as fueling and hangar development would largely be constrained to funding through Non Primary Entitlement (NPE) grants and would be the most difficult to allocate funding toward because revenue producing items can only be funded with NPE and would be capped at \$600,000 every 4 years.

The Board was updated on bids for asphalt repair and drainage improvements at the airport. Bids were opened on Thursday, January 18, 2018. Four bids were received on this project. The engineering consultant (Parkhill, Smith, and Cooper) is reviewing the bids and will make a recommendation to TXDOT Aviation to begin negotiating a contract with the successful bidder. Additional information will be reported to the Board once a selection is made and a schedule will be provided once the contract is executed and a timeline for mobilization and construction is established.

4. Discuss and consider future strategic goals for the Ralph M. Hall / Rockwall Municipal Airport and take any action necessary.

The Airport Advisory Board completed strategic goals for 2017, including recommendations to the City Council related to airport rules and regulations and selection of a new FBO. To prepare for the next set of strategic goals for the future, there was an initial discussion with the Board regarding strategic goals for the airport over the next 12-18 months. At the meeting in February, staff and the Board will hold further discussions regarding future strategic goals.

5. Hear an update from F46 Aviation Services regarding airport operations and take any action necessary.

The FBO, Melissa Hardin, gave a report on operations at the airport. Staff provided reports for October – December 2017 provided by F46 Aviation Services. Fuel sales are solid despite weather issues in December. Customer complaints have been dealt with in a professional and satisfactory manner. Melissa informed the Board that hangar rentals are steady. The airport lost a few tenants but quickly gained others to replace those that left. F46 hosted two separate customer appreciation lunches and both were well attended. Melissa reported that she is working on some budget items related to facility improvements for the City to consider for the next fiscal year. F46 is seeking bids for the self-service fuel island, working with her vendor, and anticipates an April to May timeframe for installation. She has worked with the flight school on the field to coordinate rentals and check-outs. She indicated that relationships with all other stakeholders are good and they are working together to provide common services to customers. There was discussion about how F46 might draw in regional traffic such as flight schools and medical flight companies to purchase fuel. Additional strategies will be explored on this matter with F46 and city staff.

6. Hear a staff report and take any action necessary.

In addition to items reported on the agenda, staff informed the Board that TXDOT is conducting an economic impact study of airports in the Texas system and it is anticipated that an initial report will be available later in Spring 2018.

IV. ADJOURNMENT

The meeting was adjourned at 7:09 PM.

PASSED AND APPROVED BY THE AIRPORT ADVISORY BOARD OF THE CITY OF ROCKWALL, TEXAS, THIS 26th DAY OF FEBRUARY, 2018.

ATTEST:



Joey Boyd, Director of Internal Operations



Mike Potter, Chairman

MINUTES

AIRPORT ADVISORY BOARD

Monday, February 26, 2018

6:00 p.m.

Rockwall City Hall

385 S. Goliad Street, Rockwall, Texas 75087

I. CALL MEETING TO ORDER

The meeting was called to order at 6:00 PM. Present were Tom Woodruff, Mike Potter, Kellie Roby, Dwight Royall, Brad Bassett, and Matt Murphey. Board member Mark Berglund was absent.

II. OPEN FORUM

The audience was given the opportunity to share comments or concerns with the Board as part of Open Forum. There were no speakers during this portion of the agenda.

III. DISCUSSION/ACTION ITEMS

- 1. Consider approval of the minutes from the January 29, 2018 regular meeting and take any action necessary.**

Mr. Royall made a motion to approve the minutes of the January 29, 2018 meeting. Mrs. Roby provided the 2nd and the motion was approved 5-0-1. Mr. Bassett abstained and Mr. Berglund was absent.

- 2. Hold a work session to discuss and consider future strategic / operational goals for the Ralph M. Hall / Rockwall Municipal Airport and take any action necessary.**

City staff presented potential strategic / operational goals for 2018 and beyond at the meeting. Some will have a target for completion over the next 12-18 months while others may require longer timeframes. After discussion, the staff will take the proposed items with changes to the City Manager for review and then to the City Council for consideration and approval. Updates on these strategic initiatives will be provided to the Board as the efforts progress.

There was discussion regarding minimum standards. Staff will research what other airports similar to Rockwall are doing and develop a draft set of standards for review and consideration by the Board.

There was also discussion about marketing the airport and using the airport to market local venues, events, and attractions. Staff will work toward setting a meeting with local hotels to see how both groups can work together to use the airport as a gateway to Rockwall.

- 3. Hear a staff report and take any action necessary.**

IV. ADJOURNMENT

The meeting was adjourned at 6:46 PM.

PASSED AND APPROVED BY THE AIRPORT ADVISORY BOARD OF THE CITY OF
ROCKWALL, TEXAS, THIS 23rd DAY OF APRIL, 2018.

ATTEST:



Joey Boyd, Director of Internal Operations



Mike Potter, Chairman

MINUTES

AIRPORT ADVISORY BOARD

Monday, April 23, 2018

6:00 p.m.

Rockwall City Hall

385 S. Goliad Street, Rockwall, Texas 75087

I. CALL MEETING TO ORDER

The meeting was called to order at 6:00 PM. Present were Tom Woodruff, Dwight Royall, Kellie Roby, Mike Potter, Mark Berglund, Brad Bassett, and Matt Murphey.

II. OPEN FORUM

The audience was given the opportunity to share comments or concerns with the Board as part of Open Forum. There were no speakers during this portion of the agenda.

III. DISCUSSION/ACTION ITEMS

1. **Consider approval of the minutes from the February 26, 2018 regular meeting and take any action necessary.**

Mr. Berglund made a motion to approve the minutes of the February 26, 2018 meeting. Mrs. Roby provided the 2nd and the motion was approved 7-0.

2. **Hear an update related to the Texas Aviation Conference and discuss potential future airport planning efforts, and take any necessary action.**

Texas Aviation Conference / Future Planning Efforts

City Staff informed the Board that Mayor Pruitt, City Council members Fowler and Macalik, and Joey Boyd attended the Texas Aviation Conference on March 27-29, 2018. Dave Fulton, Director of TXDOT Aviation, gave an update on the status of aviation in Texas. Mr. Fulton stated that the funding situation remains relatively similar to previous years. Purchasing power is at 49% today compared to 2001. The State has not received an increase in funding since 1998. The Ralph M Hall / Rockwall Municipal Airport receives \$150,000 per year in federal grant funds through the Non-Primary Entitlement Fund at a 90/10 percent participation and the State of Texas funds projects through the Routine Airport Maintenance Program at a 50/50 percent cost share up to \$100,000 per year. These are the two main programs used by the City to maintain the airport. There are also discretionary funds allocated to the Texas airport system that Rockwall must compete for with all other airports in the state and across the country.

It was reported that Mr. Fulton discussed the \$1.3 trillion omnibus spending bill President Trump signed on March 23, 2018 funding the federal government through the remainder of the fiscal year. The bill included \$18 billion to the FAA—an increase of \$1.6 billion from 2017. It provides \$1.3 billion for NextGen programs, which is an increase of \$239 million. The bill also provides \$165 million for the federal contract tower program and \$100 million to integrate drone policies.

In addition to the \$3.35 billion for the Airport Improvement Program (AIP), the bill provides an additional \$1 billion in airport discretionary grants targeted at small and rural airports used mainly by general aviation pilots. The funding is available through 2020.

Mayor Pruitt further discussed the new funding coming available specifically for smaller general aviation airports. He stated that based on comments by TXDOT Aviation planners, our airport will not be eligible for funding under this program due to Rockwall being in a Metropolitan Statistical Area (MSA). This new funding is specifically for smaller general aviation airports outside of an MSA. Mayor Pruitt brought about the idea to begin looking at a regional approach to aviation not for just general aviation purposes but to further economic development efforts. An example used is the Caddo Mills Airport, with plentiful land but a limited number of based aircraft and a community lacking the tax base to support improvements. Opening the door to a regional approach where larger aircraft can be based with a runway and taxiway system that can accommodate bigger aircraft could potentially help Rockwall build upon the success it has experienced so far and could attract bigger companies to the region. Mayor Pruitt asked the Board's thoughts on looking at a regional approach.

The plans for Ralph M. Hall / Rockwall Municipal Airport will not change but the idea of focusing on economic development using a regional approach is something the Board should consider studying further. With funding limitations, TXDOT has not yet committed to funding the improvements in Rockwall.

Mr. Woodruff informed the Board that there has been substantial investment by private companies to incorporate vertical transportation to take individuals into Dallas for work or leisure events. Rockwall Municipal would be a great place for this type of service. Mr. Potter stated that the Board doesn't want to abandon the plans and the efforts undertaken to implement the plan. The City needs to seek funds under the omnibus bill. Mayor Pruitt thanked the Board for its comments and asked the Board to think about how to look at other regional opportunities to use aviation in economic development in the Rockwall area. Mr. Royall suggested the City meet with its local State legislators to help with funding and to show them the City is serious about improvements at the airport. Customers speaking at the meeting included:

David Block - he encouraged the Board and the City to proceed with getting the initial plan at the airport completed and keep funds local.

Bob Clements – owns enclosed hangars on the west side of the airport. Sees enthusiasm for improvements and believes that efforts should be made to maximize the existing airport.

Paul Davis – been a pilot in Rockwall since 1971. City should still look at trying to get to 4000 feet in length by moving the roadway. He thanked the City for appointing an airport board and asked the Board to continue to look at ways to improve the airport.

3. Hear a staff report and take any action necessary.

Meeting with TXDOT Land Acquisition Agent

Chairman Potter, Vice-Chairman Royall, and city staff met with TXDOT and discussed the land acquisition process with our TXDOT planner and land acquisition agent. TXDOT can act as the agent for the City in this process or the City can hire an appraiser that is familiar with the Rockwall market to perform these services using TXDOT's procedures so that it will be eligible for reimbursement or as the City's local match for future grants. An independent appraisal and

survey will need to be performed on the property as well as an Environment Due Diligence Audit. All of these are eligible for reimbursement through TXDOT's grant program. Staff indicated it would prepare and submit a budget proposal for consideration related to the cost of the appraisal, survey, environmental, legal, purchase, and closing costs of this property in the FY 2019 budget. Mr. Royall asked why money had to be budgeted for professional services such as surveying, appraisal, and legal services if funds are already allocated for land acquisition. Mr. Crowley stated that the City Council has to authorize the expenditure of those funds either through the budget process or as an amendment to the existing budget should the decision to proceed be made before the beginning of the next fiscal year.

Texas Aviation Economic Impact Study

The Director of TXDOT Aviation provided an update on the economic impact study being performed by an independent consultant. The study is approximately 66% complete. Information has been received from 210 airports in the state, including Rockwall. A draft will be presented to TXDOT Aviation in May and the study is anticipated to be completed by the end of the summer.

Airport Traffic Study

The TXDOT Aviation Planner assigned to Rockwall did research options to conduct a traffic study. She indicated that the traffic count methods TXDOT currently uses fall short of providing a complete picture. TXDOT used to use audio recordings to estimate arrivals and departures, but it cannot record what type of aircraft was landing / departing. TXDOT is looking into doing a demonstration of a new product that monitors and records radio traffic at airports. The software is already being used in other states, and it looks like a promising way to get better data and more detailed information. TXDOT is proposing to do a product demonstration at Ralph M. Hall / Rockwall Municipal Airport. Rockwall would be used as a test case for the new software and there should not be a charge for the study.

It is recommended the study be performed after the rainy season and after the work being performed on the airport is completed in July since there will be temporary closures throughout the project.

IV. ADJOURNMENT

The meeting was adjourned at 7:15 PM.

PASSED AND APPROVED BY THE AIRPORT ADVISORY BOARD OF THE CITY OF ROCKWALL, TEXAS, THIS 23rd DAY OF JULY 2018.

ATTEST:



Joey Boyd, Director of Internal Operations



Mike Potter, Chairman

MINUTES AIRPORT ADVISORY BOARD

Monday, July 23, 2018

6:00 p.m.

Rockwall City Hall

385 S. Goliad Street, Rockwall, Texas 75087

I. CALL MEETING TO ORDER

The meeting was called to order at 6:00 PM. Present were Tom Woodruff, Dwight Royall, Kellie Roby, Mike Potter, Tim Wolf, Brad Bassett, and Matt Murphey.

II. SWEARING IN OF NEWLY APPOINTED AND REAPPOINTED AIRPORT ADVISORY BOARD MEMBERS - Brad Bassett, Matt Murphey, Dwight Royall, and Tim Wolf

All paperwork was received from the board members. The Board welcomed its new member Tim Wolf.

III. OPEN FORUM

The audience was given the opportunity to share comments or concerns with the Board as part of Open Forum. There were no speakers during this portion of the agenda.

IV. DISCUSSION/ACTION ITEMS

1. **Consider approval of the minutes from the April 23, 2018 regular meeting and take any action necessary.**

Mr. Royall made a motion to approve the minutes of the April 23, 2018 meeting with a stipulation that the comments Mr. Crowley made regarding a budget item for land acquisition at the previous meeting be added to the record. Mrs. Roby provided the 2nd and the motion was approved 7-0.

2. **Discuss and consider eligibility requirements for funding airport improvements under the 2018 Consolidated Appropriations Act, also known as the Omnibus Airport Improvement Program, and take any action necessary.**

Staff provided background regarding President Trump signing a \$1.3 trillion omnibus spending bill on March 23, 2018 that funded the federal government through the remainder of the fiscal year. The bill included \$18 billion to the FAA—an increase of \$1.6 billion from 2017. It provides \$1.3 billion for NextGen programs, which is an increase of \$239 million. The bill also provides \$165 million for the federal contract tower program and \$100 million to integrate drone policies.

In addition to the \$3.35 billion for the Airport Improvement Program (AIP), the bill provides an additional \$1 billion in airport discretionary grants targeted at small and rural airports used mainly by general aviation pilots. The funding is available through 2020.

In June 2018, the FAA released a list of airports for priority consideration and the eligibility criteria for funding. These documents were included in the packet for reference. Ralph M. Hall / Rockwall Municipal Airport is not currently on this list because it is located in the DFW Metropolitan Statistical Area as defined by the Office of Management and Budget.

Staff discussed with TXDOT Aviation the possibility of getting Rockwall's projects funded through this program after the initial call for projects were completed. Included are the responses from Kaity Cromwell, TXDOT Aviation Planner, to questions regarding potential funding.

Is it true that even if the Rockwall Municipal Airport is not on the list of eligible airports to receive funding, that funding might come available sometime in the future? The \$1B omnibus funding bill prioritizes projects in the following order: projects at non-primary, rural GA airports outside of the Metro- or Micropolitan Statistical Areas will be considered first, with secondary consideration going to projects at small, non-hub airports, such as Waco or Amarillo. Just as a reminder, as far as we know at this time, airports in Texas are competing nationally for funding through this bill. Once the needs at all rural GA or small/non-hub airports in the United States have been fulfilled, the FAA could begin to consider projects at airports that do not fall into either of those categories, making it possible (but unlikely) that Rockwall could receive funding.

If so, how does our develop plan get considered and when can the City begin to have that discussion? TxDOT is submitting a laundry list of projects we'd like to be considered to the FAA, who will make the final decision. You are welcome to submit a project and we will include it on the list, which we will submit to the FAA on your behalf. You can e-mail me or Greg Miller (greg.miller@txdot.gov) to request a project for inclusion on the list.

I know F46 is in an MSA and not on the current list of eligible airports to receive funding, but how will the FAA and TXDOT use the funds that are allocated but not used by the airports on the list? At this time, we believe that airports on the list will likely use up the funding allocated by this bill. However, if there is additional funding, the FAA may choose to consider projects from airports not included on the list.

Are all the airports on the list going to use these funds to make improvements to their facilities? We don't know if all the airports on the list are going to participate in the call for projects. However, TxDOT is submitting any and all viable projects from airports on that list for consideration by the FAA. The enthusiasm for the airport in Rockwall is great; I just want to manage your expectations for funding through this particular program! It is possible that projects funded through this bill will free up funds we can spend at other airports. Therefore, I want to strongly encourage you to submit an LOI and go through the normal TxDOT channels to fund projects at Rockwall.

Mr. Royall made a motion to recommend to the City Council that an amendment to the current budget be made to fund all professional services necessary to begin the process for land acquisition adjacent to the airport. Mr. Wolf provided the 2nd and the motion was approved 7-0.

Mr. Woodruff stated that he had previously talked to a consulting engineer and was told that while Rockwall is not on the current list for funding, that another list would be coming at a later date of eligible airports once projects were approved and funds were distributed among the original airports on the list.

Mr. Royall made a motion to recommend to the City Council that a Letter of Interest (LOI) including all of the elements identified in the Airport Development Plan be sent to TXDOT Aviation requesting funding for the improvements. Mr. Murphey provided the 2nd and the motion was approved 7-0.

Mr. Woodruff informed the Board that he is interested in acquiring a lot on the property located east of the airport to build a personal hangar. Mr. Woodruff intends to contact Mr. Athey directly to discuss this matter. This would require a through-the-fence agreement with the City of Rockwall, which will also have to be approved by the FAA and TXDOT Aviation. Mr. Boyd stated that staff and Mr. Woodruff would consult the city attorney during any discussion about land acquisition to make sure all conflict of interest rules are appropriately followed.

3. Hear an update from F46 Aviation Services regarding airport operations and take any action necessary.

The FBO, Melissa Hardin, gave a report on operations at the airport. She stated that airport users have had good comments regarding the resurfacing. Her staff is counting the take-offs at the airport. May was the best month in fuel sales since F46 Aviation Services started at the airport. She said the contractor has been good to deal with and very sensitive to operations during the asphalt and drainage project.

4. Hear a staff report and take any action necessary.

Texas Aviation Economic Impact Study

TXDOT Aviation received information from 210 airports in the state, including Rockwall. A final draft was presented to TXDOT Aviation in May and the study is anticipated to be completed and released by the end of summer.

Budget Items

Staff submitted a number of items for operational, RAMP grant, and capital improvements for consideration in the upcoming budget process.

V. ADJOURNMENT

The meeting was adjourned at 6:38 PM.

PASSED AND APPROVED BY THE AIRPORT ADVISORY BOARD OF THE CITY OF ROCKWALL, TEXAS, THIS 27th DAY OF AUGUST 2018.

ATTEST:



Joey Boyd, Director of Internal Operations



Mike Potter, Chairman

MINUTES AIRPORT ADVISORY BOARD

Monday, October 22, 2018

6:00 p.m.

Rockwall City Hall

385 S. Goliad Street, Rockwall, Texas 75087

I. CALL MEETING TO ORDER

The meeting was called to order at 6:00 PM. Present were Tom Woodruff, Dwight Royall, Kellie Roby, Mike Potter, and Matt Murphey. Brad Bassett and Tim Wolf were absent.

II. OPEN FORUM

The audience was given the opportunity to share comments or concerns with the Board as part of Open Forum. There were no speakers during this portion of the agenda.

III. DISCUSSION/ACTION ITEMS

1. **Consider approval of the minutes from the April 23, 2018 and July 23, 2018 regular meetings and take any action necessary.**

Mrs. Roby made a motion to approve the minutes from the April 23, 2018 and July 23, 2018 regular meetings. Mr. Murphey provided the 2nd and the motion was approved 5-0.

2. **Discuss and consider the results of the TXDOT Aviation Economic Impact Study and take any action necessary.**

Mr. Boyd discussed TXDOT Aviation's 2018 Economic Impact Study. The results of the study are located on TXDOT Aviation's website and locally on www.rockwallairport.com

There were concerns about the results for Rockwall and that Mr. Wolf would discuss this further but was unable to attend the meeting. Mr. Royall asked that this discussion item be moved to the next meeting.

3. **Hear a report on the status of projects at the airport, to include:**

- **Asphalt Repair and Drainage Improvement**

Staff informed the Board that the asphalt repair project is complete with the exception of some areas that still need to be addressed by the contractor. The concrete flume on the west side of the entrance road is not draining, and Lone Wolf Construction will have to completely reconstruct the entrance road at their expense when the weather is favorable. The base of the entrance road was not prepared properly and the surface experienced cracks almost immediately upon completion.

- **Self- service fuel island**

Melissa Hardin gave a report that Bassco will install the credit card machine in the coming months. Equipment has been ordered and she is waiting for the contractor to get the work scheduled.

- **Land Acquisition**

Staff reported to the Board that the Airport Development Plan shows the need for additional land adjacent to the airport for future expansion improvements. Funds (\$600,000) are available for land purchase but the City has not received a commitment from TXDOT Aviation for funding the improvements. Land purchase for aviation purposes is currently on hold until such time the City receives an indication that improvements will be funded.

A Letter of Interest was submitted in August 2018 requesting funding for airport improvements under the 2018 Consolidated Appropriations Act, also known as the Omnibus Airport Improvement Program. Rockwall is in the DFW Metropolitan Statistical Area and is not eligible for the first round of funding. However, since there is potential to have an opportunity to receive funds remaining after the initial call for projects, the City of Rockwall asked for funding consideration of the phased projects identified in the Airport Development Plan, which includes land acquisition.

Mr. Royall asked if the City was going to conduct appraisals and environmental assessments of this land. Mr. Boyd stated that the City Council has not authorized staff to proceed with these tasks. He also reminded the Board that there are eminent domain laws that define the process and procedures for how the City can acquire land. Staff will get a clarification from the City Attorney and report back to the Board.

- **Hangar pad improvements**

The City Council approved funds in the budget this year for hangar pad improvements. The improvements are eligible for 50/50 reimbursement through the Routine Airport Maintenance Program. It is anticipated that 5 pads can be rebuilt this year with the funds that are allocated. Staff has alternate pricing and is working to get this scheduled in the spring when daily temperatures are more favorable.

- **Segmented Circle / Pattern Designator Project with the Civil Air Patrol**

The Civil Air Patrol cadets and adults sponsors proposed to repaint the segmented circle and directional barrels on October 27, 2018.

4. Hear a staff report and take any action necessary.

No other items were reported.

IV. ADJOURNMENT

The meeting was adjourned at 6:48 PM.

**PASSED AND APPROVED BY THE AIRPORT ADVISORY BOARD OF THE CITY OF
ROCKWALL, TEXAS, THIS 28th DAY OF JANUARY 2019.**

ATTEST:



Joey Boyd, Director of Internal Operations



Mike Potter, Chairman